

Broad & Bailey Inc
P.O. Box 27 Pleasantville, NY 10570
Tel: (914) 804-0037
Fax: (914) 206-9643

Application for Apartment

Requirements:

- Fill out rental application (attached)
- Provide credit report, go to: <https://www.annualcreditreport.com/>
- Copy of your social security card
- Copy of driver's license
- First month's rent payable in cash, money order or a cashier's bank check.
- Security deposit (equal to 1st month's rent) payable in cash, money order or a cashier's bank check.
- All checks are made payable to:
 - Broad & Bailey Inc
 - P.O. Box 27
 - Pleasantville, NY 10570
- All forms may be:
 - hand delivered
 - faxed to: (914) 206-9643
 - emailed to: peter.nikic@broadnbailey.com

If you have any questions, please do not hesitate to call or email me.

Sincerely,
Peter Nikic
Broad & Bailey Inc
P.O. Box 27 Pleasantville, NY 10570
T (914) 804-0037 F (914) 206-9643

Broad & Bailey, Inc.

P.O. Box 27

Pleasantville, NY 10570

Tel. (914) 804-0037

Fax (914) 206-9643

RENTAL APPLICATION

Equal Housing Opportunity

The undersigned Hereby makes an application to rent unit # _____ located at:

Anticipated move date of _____ at a monthly rent of \$ _____ and security deposit of \$ _____

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Home Phone _____

Date of Birth _____

Email Address: _____ Other Phone _____

Co-Applicant Name _____ Co-Applicant Date of Birth _____

Names of Dependents _____ Dependents Ages _____

List All Pets _____

PLEASE GIVE US RESIDENTIAL HISTORY (LAST 2 YEARS)

Current Address _____ Apt# _____ City _____ State _____ Zip _____

Month/Year Moved In _____ Reasons for Leaving _____ Rent \$ _____

Owner/Agent _____ Phone _____

Previous Address _____ Rent _____

Owner/Agent Phone _____ Phone _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years? Yes _____ No _____

Have you ever been evicted from a rental residence? Yes _____ No _____

Have you had two or more late rental payments in the past year? Yes _____ No _____

Have you ever willfully or intentionally refused to pay rent when due? Yes _____ No _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed

Employer _____

Dates employed _____ Employed as _____

Supervisor Name _____ Phone _____

Salary \$ _____ per _____

(If employed by above less than 12 months, give name & phone of If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source/Contact Name _____

PLEASE LIST YOUR REFERENCES

Personal Reference:

Name _____ Address _____

Phone _____ Relationship _____

Emergency Contact: _____

Name _____ Address _____

Phone _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____

Vehicle Information:

Make / Model _____ Year _____ License Plate State _____

Make / Model _____ Year _____ License Plate State _____

ADDITIONAL INFORMATION

Please give any additional information that might help owner/management evaluate this application?

Where may we reach you to discuss this application?

Day Phone # _____ Night Phone # _____

I hereby apply to lease the above described premises for the term and upon the set conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the deposit will be retained to offset the agent's cost, time, and effort in processing my application.

I hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted in 3 business banking days. Upon acceptance, this deposit shall be retained as part of the security deposit. When so approved and accepted, I agree to execute a lease for months before possession is given and to pay the balance of the security deposit prior to the move in date. If the application is not approved or accepted by the owner or agent, the deposit will be refunded, the application hereby waiving any claim for damages by reason off non-acceptance which the owner or agent may reject. I recognize that as a part of your procedure for processing my application, and investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living.

The above information, to the best of my knowledge, is true and correct.

Please sign: _____
Name of Applicant Date

AUTHORIZATION

Release of Information

I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting an apartment with this owner/manager.

Name (please print) SS#

Signature Date

Name (please print) SS#

Signature Date

APPLICANT: PLEASE DO NOT WRITE BELOW (FOR OFFICE USE ONLY)

Deposit of \$ _____ Received by _____ Date _____

OFFICE NOTES: _____

